

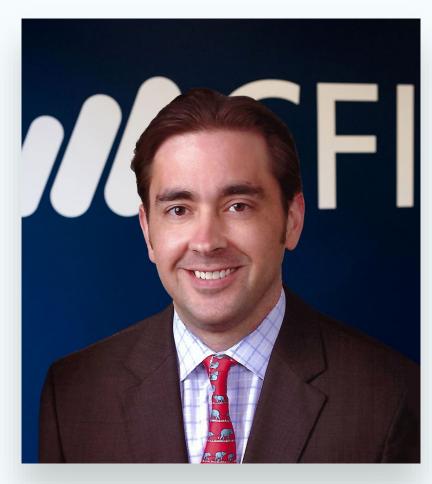
Introduction to 3-Statement Modeling



# Course Introduction



#### Course Instructor – Jeff



Jeff Schmidt

VP, Financial Modeling

#### About Jeff...

Prior to joining CFI, for over a decade, Jeff taught financial modeling and valuation to thousands of students all over the world. Before his career in financial education, Jeff covered approximately 50 companies with a combined market cap of \$500 billion during his career in equity research. He also worked in corporate development leading M&A modeling and due diligence, and FP&A, as well as working in investment banking and restructuring. Jeff has a B.S. from Texas A&M University and obtained his MBA from the University of Houston. He is a CFA charterholder.



# Learning Objectives



Link the 3 core financial statements together



Understand model-building best practices



Build a financial projection model with historical data and assumptions



Find the right balance between simple and complex models



Think about crafting assumptions and various forecasting methods



Review and audit your model for potential errors



#### What Is a Financial Model

A financial model is a **tool built in a spreadsheet** that's used to **forecast a business's financial performance** into the future and **make business decisions**.



Corporate Decisions

Company performance, strategic planning



Project Finance

Whether to invest in a project



Corporate Transactions

Mergers & acquisitions; raising capital

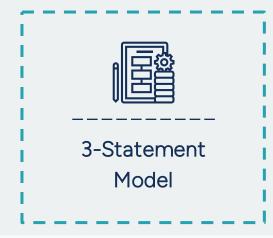


Investment Decisions

Valuation, equity research, portfolio management



# Types of Financial Models





Model



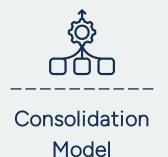
Merger Model

(M&A)













Model

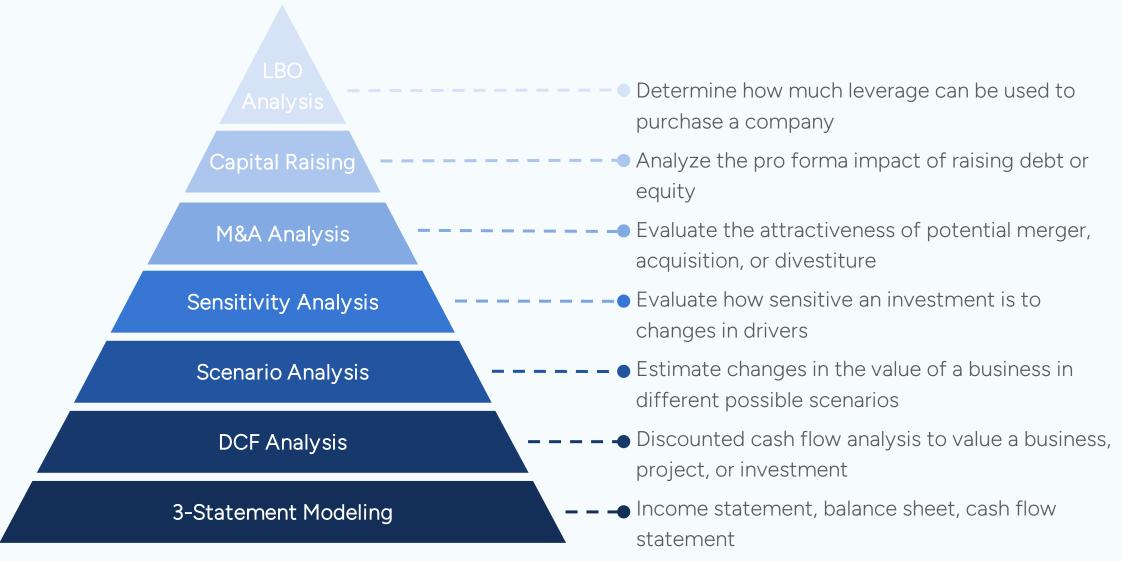


Budget Model

g Option Pricing Model



### Hierarchy of Financial Modeling





# Financial Modeling Best Practices



# Financial Modeling Guidelines



Free to download

Over 95 pages

Covers financial modeling principles & standards



# Key Structure for Model Building



- Clearly identified
- Should only ever be entered once



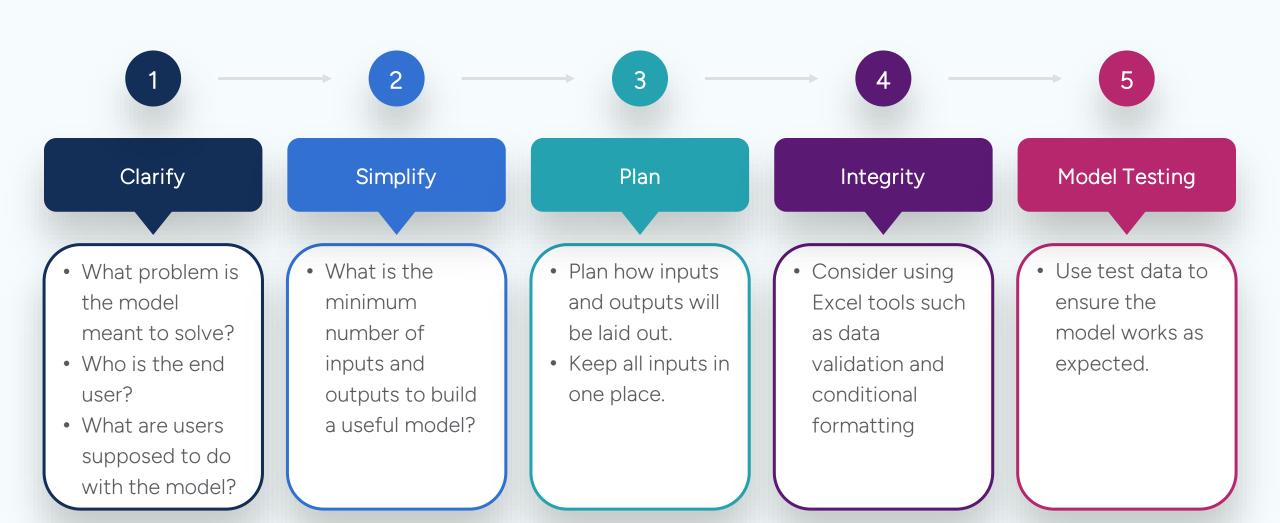
- Processing should be transparent
- Broken down into simple steps
- Easy to follow



- Quickly accessible
- Easily updated and exported



### **Modeling Best Practices**





# Sign Convention

Depending on analyst preferences, models may be built in several different ways.

#### Negative Expenses

All figures in USD thousands unless stated	Year -1	Year 0	Year 1	Year 2
Revenues	86,698	93,086	98,671	104,591
Cost of Goods Sold	(37,756)	(39,639)	(44,402)	(47,066)
Gross Profit	48,942	53,447	54,269	57,525
Distribution Expenses	(6,421)	(6,166)	(7,400)	(7,844)
Marketing and Administration	(26,569)	(30,830)	(32,063)	(33,346)
Research and Development	(1,931)	(2,026)	(2,269)	(2,406)
Depreciation	(2,803)	(2,907)	(3,157)	(3,347)
EBIT (Operating Profit)	11,218	11,518	9,379	10,582
Interest	(1,240)	(1,240)	(1,240)	(1,240)
Earnings Before Taxes	9,978	10,278	8,139	9,342
Taxes	(2,429)	(1,570)	(2,442)	(2,803)
Net Income	7,549	8,708	5,697	6,540
Common Dividends	4,209	2,931	3,988	4,578



Advantages include making the model easier to follow and being able to use the SUM function.



Many companies **do not report** using this convention.



It may cause some **confusion doing conversions** while building the supporting schedules.



# Sign Convention

Depending on analyst preferences, models may be built in several different ways.

Positi				
Income Statement				
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	Year -1  86,698 37,756  48,942  6,421 26,569 1,931 2,803  11,218  (1,240) 9,978  (2,429) 7,549	Year -1         Year 0           86,698         93,086           37,756         39,639           48,942         53,447           6,421         6,166           26,569         30,830           1,931         2,026           2,803         2,907           11,218         11,518           (1,240)         (1,240)           9,978         10,278           (2,429)         (1,570)           7,549         8,708	Year -1         Year 0         Year 1           86,698         93,086         98,671           37,756         39,639         44,402           48,942         53,447         54,269           6,421         6,166         7,400           26,569         30,830         32,063           1,931         2,026         2,269           2,803         2,907         3,157           11,218         11,518         9,379           (1,240)         (1,240)         (1,240)           9,978         10,278         8,139           (2,429)         (1,570)         (2,442)           7,549         8,708         5,697



# Sign Convention

Depending on analyst preferences, models may be built in several different ways.

#### Negative Expenses

Shows expenses as negative numbers.

#### Positive Expenses

Shows expenses as positive numbers.

#### Commingled

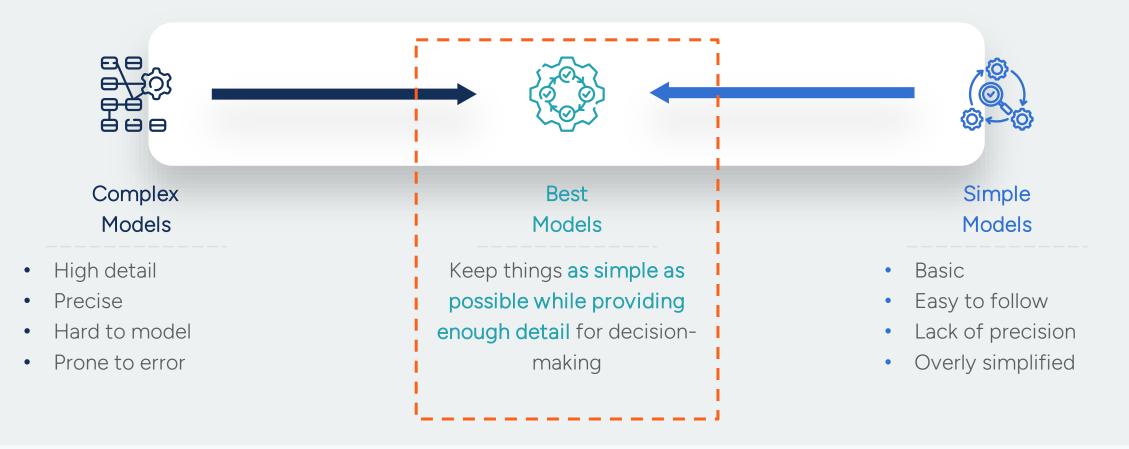
Shows expenses as positive numbers until operating income or EBIT.



We need to be careful when entering and interpreting data based on both how the company reports and how we build the model.



# Tension – Complex vs. Simple Models





Remember that while it is tempting to make your model complex, it is important not to overcomplicate the model with too much detail.



# Model Inputs



#### **Setting Objectives**

- Accurate
- Reasonable data ranges
- Easy to use
- Easy to understand
- Easy to update data



#### **Achieving Objectives**

- Enter each data once
- Use color to differentiate inputs and outputs
- Use data validation
   & conditional
   formatting
- Use comments





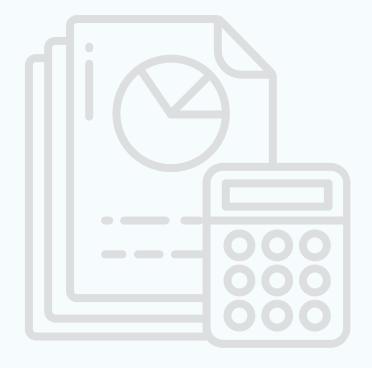
# **Model Processing**



Do you try to put all your calculations into as few cells are possible?



Do you ever hide sections of the model?





# **Model Processing**



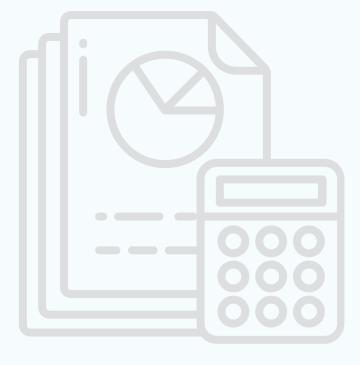
#### **Setting Objectives**

- Easy to maintain
- Accurate processing
- Transparency



#### **Achieving Objectives**

- Break down complex calculations
- Use comments and annotations
- Use formatting
- Calculate final figures, which will go onto the output reports





# **Model Outputs**



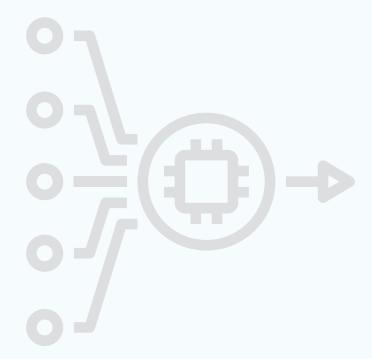
#### **Setting Objectives**

- Provide key results to aid decision-making
- Easy to understand
- Unambiguous



#### **Achieving Objectives**

- Make outputs modular
- Consider creating a summary section with only the most important key model outputs

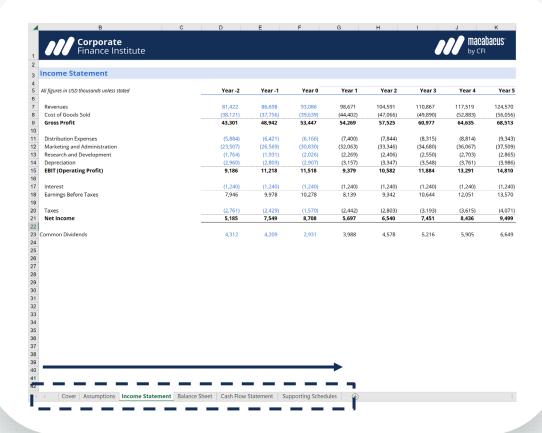




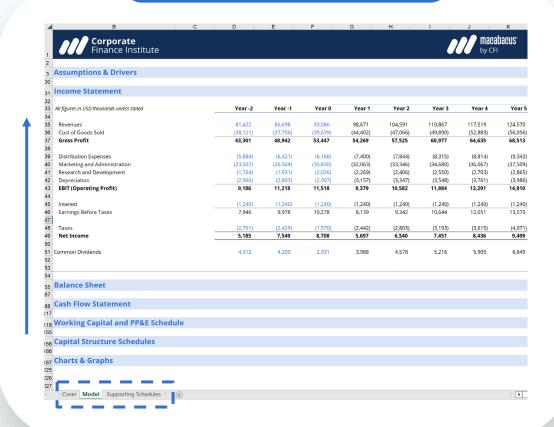
#### Structure and Layout

There are generally two ways to set up your financial model – multi-spreadsheet and single-spreadsheet.

#### Multi-Spreadsheet Approach



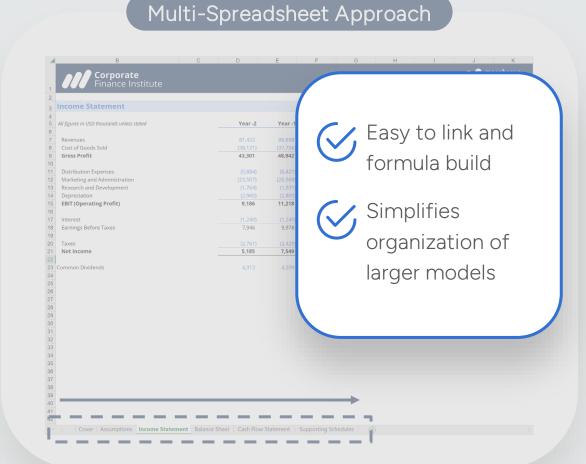
#### Single-Spreadsheet Approach

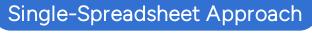


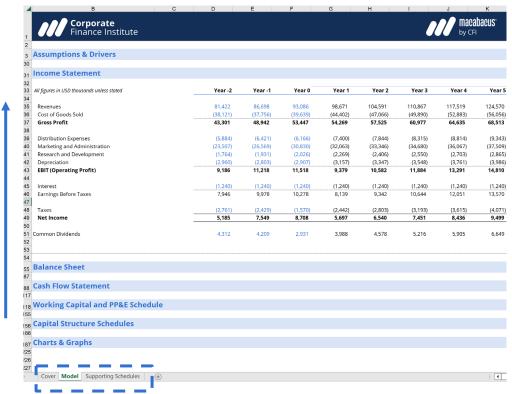


## Structure and Layout

There are generally two ways to set up your financial model – multi-spreadsheet and single-spreadsheet.









### Structure and Layout

There are generally two ways to set up your financial model – multi-spreadsheet and single-spreadsheet.





### Financial Forecasting Framework



#### Assumptions & Drivers

Historical ratios and figures that drive the forecast



#### Income Statement

Summarizes the company's profit and loss



#### **Balance Sheet**

Displays the company's assets, liabilities, and shareholders' equity



#### Cash Flow Statement

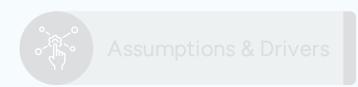
Reports the cash generated and spent by a company



#### **Supporting Schedules**

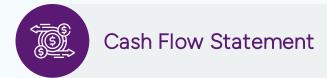
Breaks down longer calculations such as PP&E and debt schedule



















Assumptions & Drivers



Income Statement



Balance Sheet



Cash Flow Statement



- 1 Historical data
- 2 Assumptions and drivers





Assumptions & Drivers



**Income Statement** 



**Balance Sheet** 



Cash Flow Statement



- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA





Assumptions & Drivers



**Income Statement** 



Balance Sheet



Cash Flow Statement



- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital





Assumptions & Drivers



**Income Statement** 



Balance Sheet



Cash Flow Statement



- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital
- 5 Forecast capital assets (PP&E, CapEx, depreciation, etc.)





Assumptions & Drivers



Income Statement



Balance Sheet



Cash Flow Statement



- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital
- 5 Forecast capital assets (PP&E, CapEx, depreciation, etc.)
- 6 Forecast capital structure





Assumptions & Drivers



**Income Statement** 



**Balance Sheet** 



Cash Flow Statement



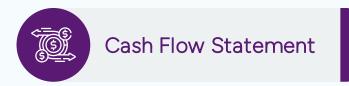
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- 4 Forecast working capital
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- 6 Forecast capital structure
- 7 Complete cash flow statement



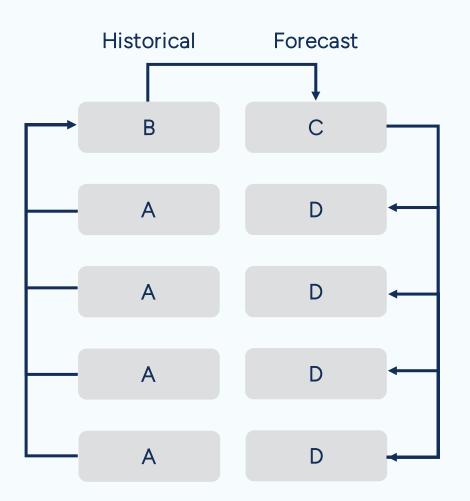














# Model Setup and Assumptions



#### The Case

Let's work through an example scenario together on how to efficiently set up model assumptions.



Your boss has just emailed you about something the executive team would like to look at ASAP.



You need to create a financial forecast for a business with limited information.



You only have a set of historical financial statements and some guidance from the company's management team, as well as a template model from a colleague.



You must link the historical financial statements and create a well-built 5-year forecast as fast as possible.





### Forecasting Methods

Broadly speaking, there are four types of forecasting methods.

#### Top-Down Analysis

- Start with total addressable market (TAM)
- Work down from there based on market share and segments until arriving at revenue

#### Bottom-Up Analysis

- Start with most basic drivers of the business (units)
- Build up the analysis all the way to revenue

#### Regression Analysis

 Analyze the relationship between revenue and other factors using the regression analysis in Excel

# Year-Over-Year Analysis

- Most basic form of forecasting
- Calculate the yearover-year change in revenue



### Forecasting Methods

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# Year-Over-Year Analysis

- Most basic form of forecasting
- Calculate the yearover-year change in revenue



# Forecast Revenues Down to EBITDA



## Financial Forecasting Approach



Assumptions & Drivers



**Income Statement** 



**Balance Sheet** 



Cash Flow Statement



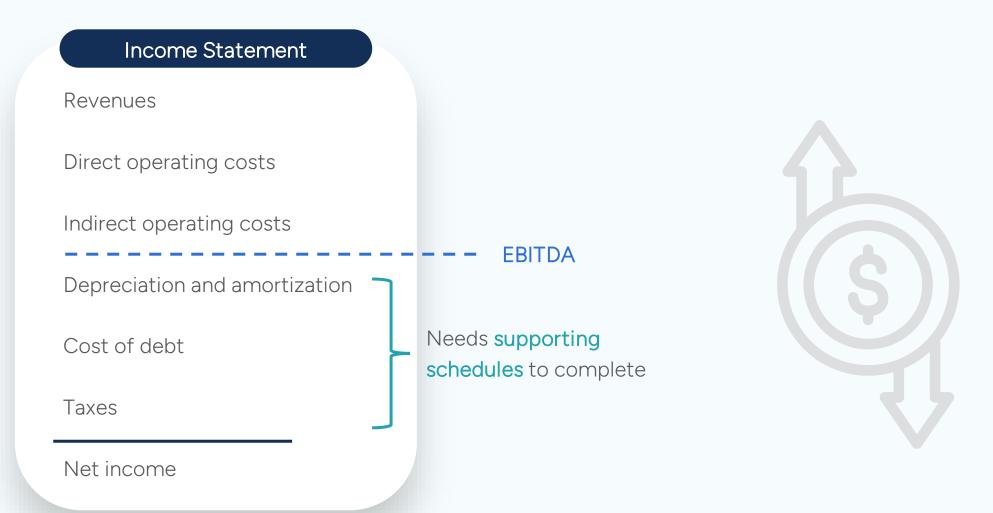
Supporting Schedules

- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
  - We are going to forecast revenues, direct operating expenses, and indirect operating expenses to get to EBITDA.
  - Then we will work on the balance sheet and supporting schedules so we can forecast depreciation and interest expense.



## Forecasting Methods

Now let's look at how to forecast revenues, direct operating expenses, and indirect operating expenses to get to EBITDA.





## Forecasting Revenues







#### Complex Models

#### First Principles

- Bottom-Up
  - (Retail stores) Forecast number of stores, size, and derive revenue per sq. ft.
- Top-Down
  - (Telecommunication) Forecast market size and use current market share and competitor analysis to predict revenue.
- Regression



#### Simple Models

#### Quick and Simple

- Use historical figures and trends to predict future growth.
- Easy to audit, yet still robust.
- Easy to perform sensitivity and scenario analysis.



Revenue	100%	1
Cost of goods sold	80%	
Gross margin	20% ——	
SG&A	5%	
Operating margin	15%	



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Cost of goods sold	80% ——
Gross margin	20%
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There is **not a major difference** in setting cost
of goods sold as the target
or gross profit as the
target.

Use historical figures or trends to forecast future margins.



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Revenue 100%

Cost of goods sold 80%

Labor + materials + inflation %

Gross margin 20%

Complex Models

Based on inputs

Per unit

Simple Models

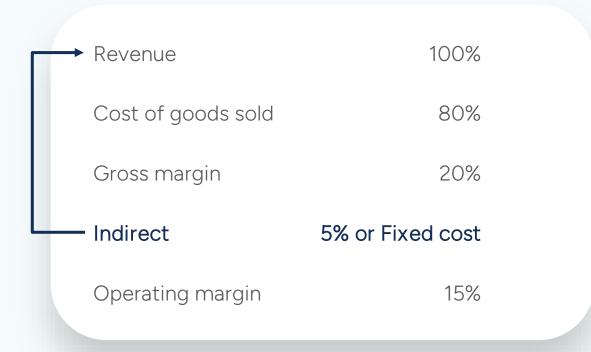
Based on margin

Easy to model

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Use historical figures or trends to forecast future margins.





There is **not a major difference** in setting cost
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Use historical figures or trends to forecast future margins.





These indirect costs often include things like marketing, sales, and general and administrative expenses.

You may have a separate schedule that builds the indirect cost with a lot of detail, a hybrid of fixed and variable; some components are a percentage of revenue, and some components are fixed dollar costs.



Forecast Working Capital and PP&E



## Financial Forecasting Approach



Assumptions & Drivers



**Income Statement** 



Balance Sheet



Cash Flow Statement



**Supporting Schedules** 

- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital



## Forecasting Methods

We are now going to look at the current assets and current liabilities of the business that are required to support revenues and expenses.

#### Balance Sheet

#### Assets

Current Assets

Cash

**Accounts Receivable** 

Inventory

Non-current assets

Operating (non-current) assets

#### Liabilities & Shareholders' Equity

Current Liabilities

Accounts payable

Other current liabilities

Long-term liabilities

Shareholders' equity

Common shares

Retained earnings



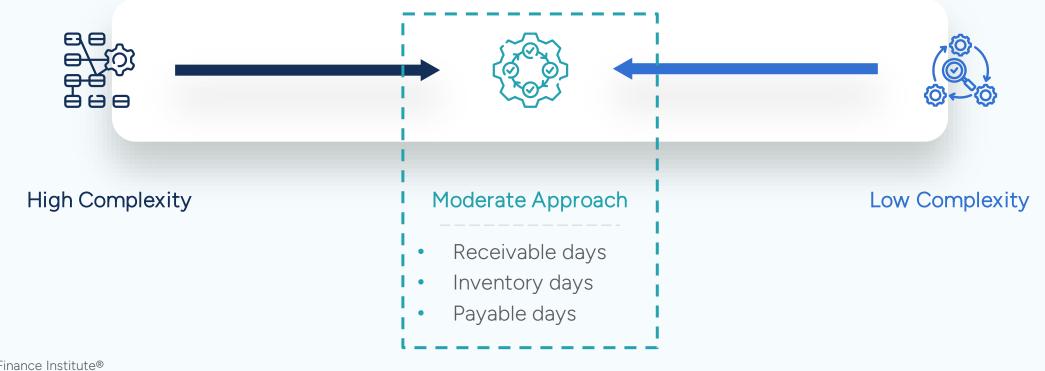
## Forecasting Methods

#### **Detailed Approach**

- Account/client detail
- Inventory management detail

#### Quick & Simple Approach

- Historical trends
- % of sales based on trends





## Working Capital Equations – Accounts Receivable

Receivable Days

Payable Days

Inventory Day

#### Definition

The number of days it takes a company to receive payment on revenue.

#### Equations

Forecast receivables

#### Example

Accounts receivable days 
$$=$$
  $\frac{1,000}{10,000}$  X 365  $=$  0.1 X 365  $=$  36.5 days



Companies want their accounts receivable days to be as low as possible.



## Working Capital Equations – Accounts Payable

Receivable Days

Payable Days

Inventory Day

#### Definition

The number of days it takes a company to make payments on expenses.

#### Equations

Accounts payable days

=

Accounts payable

Cost of sales

X 365

Forecast accounts payable

= |

Accounts payable days
365
X Cost of sales

#### Example

Accounts payable days 
$$=$$
  $\frac{2,000}{6.000}$  X 365  $=$  122 days



The longer that a company can take to pay its expenses, the better because the company gets to keep that cash.



## Working Capital Equations – Inventory Days

Receivable Days

Payable Days

**Inventory Days** 

#### Definition

The number of days worth of inventory a company has.

#### Equations

Forecast inventory | = | Inventory days | X Cost of sales |

#### Example

Inventory Days 
$$=$$
  $\frac{2,500}{9,000}$   $\times$  365  $=$  105 days



Companies want to carry as small of an inventory balance as possible to support the sales that they're going to generate, so they want inventory to turnover quickly.



## Financial Forecasting Approach



Assumptions & Drivers



**Income Statement** 



Balance Sheet



Cash Flow Statement



**Supporting Schedules** 

- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital
- 5 Forecast capital assets (PP&E, CapEx, depreciation, etc.)



## Financial Forecasting Approach



Assumptions & Drivers



**Income Statement** 



Balance Sheet



Cash Flow Statement



Supporting Schedules

- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital
- 5 Forecast capital assets (PP&E, CapEx, depreciation, etc.)
  - >>> Increased by capital expenditures (CapEx)
  - Reduced by depreciation



Now let's **forecast non-current capital assets** for the business, which includes several accounts, such as property, plant, and equipment (PP&E).

#### Balance Sheet

#### Assets

#### Current Assets

Cash

Accounts Receivable

Inventory

Non-current assets

Operating (non-current) assets/PP&E

#### Liabilities & Shareholders' Equity

#### Current Liabilities

Accounts payable

Other current liabilities

Long-term liabilities

Shareholders' equity

Common shares

Retained earnings









Low Complexity

#### First Principles

- Forecast property, plant, and equipment requirements directly (e.g., store expansion).
- Forecast depreciation/amortization based on stated depreciation/amortization policies.
  - If deprecation policies are not available:

#### Quick and Simple Approach

- Forecast depreciation & amortization as a percentage of opening PP&E balance or percentage of revenue.
- Forecast PP&E balance based on a capital asset turnover ratio.



#### Capital Asset Turnover Ratio

Sales

PP&E (end of period)

Or

Sales

PP&E (average)



Shows us how much capital assets a company has required to generate revenue historically.



We want the ratio consistent over time unless we believe the ratio could improve or deteriorate.



# Forecast Capital Structure



## Financial Forecasting Approach



Assumptions & Drivers



Income Statement



**Balance Sheet** 



Cash Flow Statement



Supporting Schedules

- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capita
- 5 Forecast capital assets (PP&E, CapEx, depreciation, etc.
- 6 Forecast capital structure



The financing structure affects both the balance sheet and the income statement (i.e., interest).

#### Balance Sheet

#### Assets

Current Assets

#### Cash

Accounts Receivable

Inventory

Non-current Assets

Operating (non-current) assets/PP&E

#### Liabilities & Shareholders' Equity

Current Liabilities

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Non-current Liabilities

Long-term liabilities

Shareholders' equity

Common shares

Retained earnings





Do we want to **model the status quo** for this company, or do we want to **model a different capital structure** in the future?

1

Debt & Equity Values
Held Constant

i.e., If 10 million of debt matures, it would be refinanced by the exact amount.





Do we want to **model the status quo** for this company, or do we want to **model a different capital structure** in the future?

1

Debt & Equity Values
Held Constant

2

# Debt/Equity x Ratio Held Constant

i.e., If a company issues equity, it would also increase debt in a way that keeps the debt-to-equity ratio the same.





Do we want to **model the status quo** for this company, or do we want to **model a different capital structure** in the future?

1

Debt & Equity Values
Held Constant

2

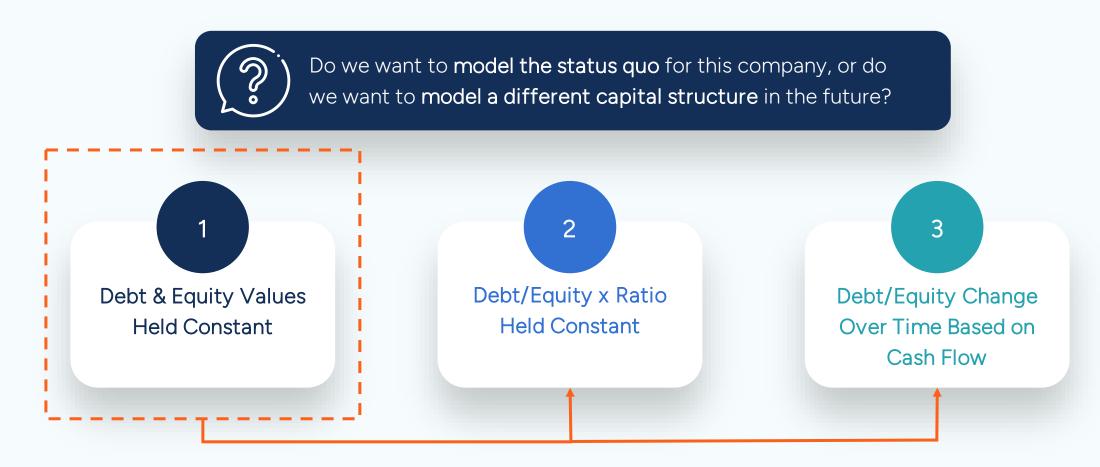
Debt/Equity x Ratio
Held Constant

3

Debt/Equity Change Over Time Based on Cash Flow

i.e., If a company has negative cash flow, it would issue debt or equity to cover it.





If there are reasons to tweak the model, you can change the capital structure later.



# Complete Cash Flow Statement



## Financial Forecasting Approach



Assumptions & Drivers



**Income Statement** 



Balance Sheet



Cash Flow Statement

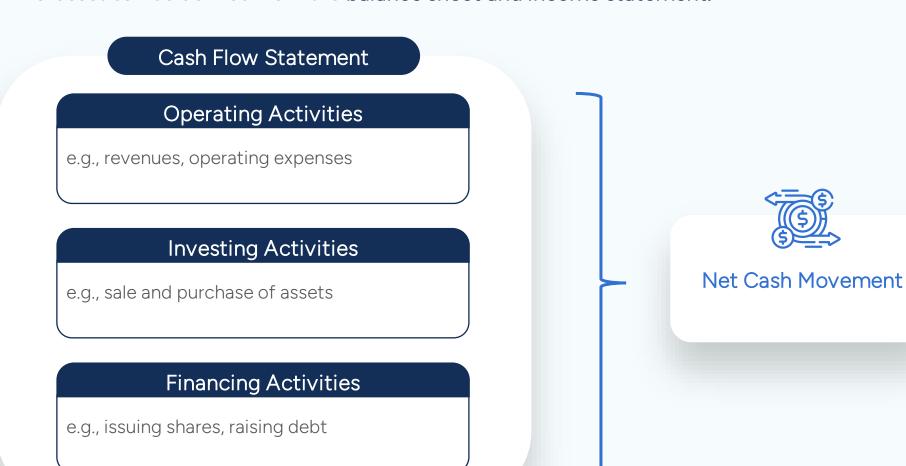


Supporting Schedules

- 1 Historical data
- 2 Assumptions and drivers
- 3 Forecast revenues down to EBITDA
- 4 Forecast working capital
- 5 Forecast capital assets (PP&E, CapEx, depreciation, etc.
- 6 Forecast capital structure
- 7 Complete cash flow statement



A cash flow forecast can be derived from the balance sheet and income statement.





Let's review cash flow from operating activities.

#### Cash Flow Statement

	Operating Activities		
1111	Net income Depreciation Other non-cash items	100 20 	
	Trade and other receivables Inventory Trade and other payables	(10) (20) <u>45</u> 15	
	Cash from operating activities	135	



#### Income Statement

These are non-cash, and they reduce net income.



#### **Balance Sheet**

These are current operating assets and current operating liabilities of the business.



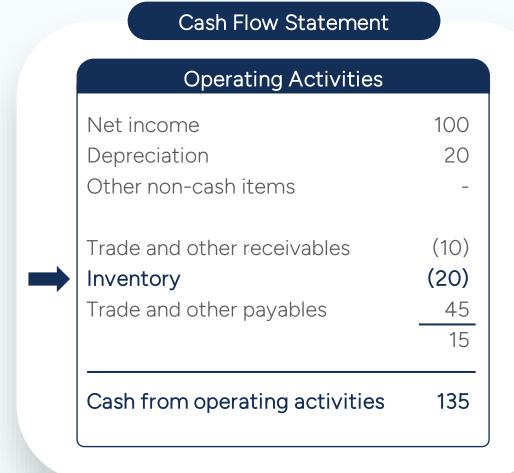
Let's review cash flow from operating activities.

Cash Flow Statement	
Operating Activities	
Net income Depreciation Other non-cash items	100 20 -
Trade and other receivables Inventory Trade and other payables	(10) (20) 45
Cash from operating activities	135





Let's review cash flow from operating activities.







Let's review cash flow from operating activities.

#### Cash Flow Statement Operating Activities Net income 100 20 Depreciation Other non-cash items Trade and other receivables (10)(20)Inventory Trade and other payables 45 Cash from operating activities 135





Let's review cash flow from operating activities.

#### Cash Flow Statement

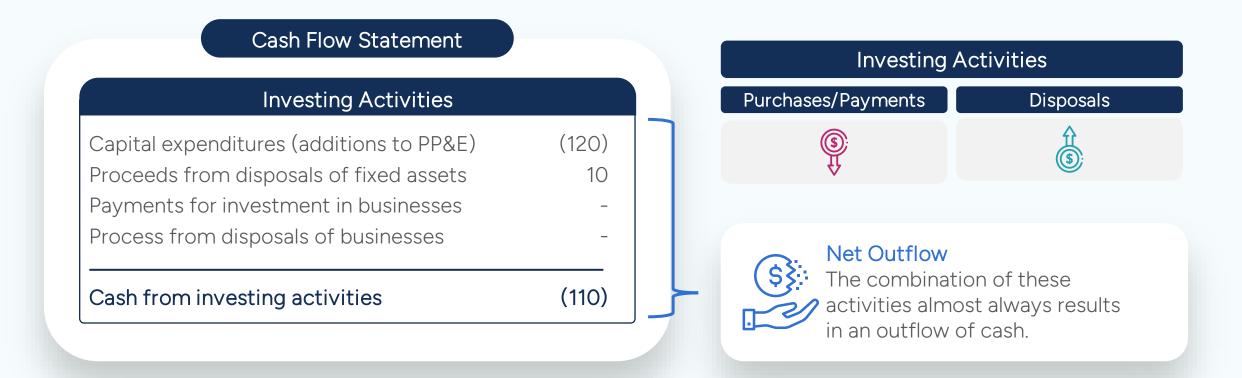
Operating Activities	
Net income Depreciation	100 20
Other non-cash items	-
Trade and other receivables Inventory Trade and other payables	(10) (20) 45 15
Cash from operating activities	135





## Cash Flows From Investing Activities

We're going to use the information about **specific fixed assets** to derive this cash flow section.





## Cash Flows From Financing Activities

We're going to use the **balance sheet and supporting schedules** to complete this part.

#### Cash Flow Statement

Financing Activities	
Issuance of common stock	100
Dividends paid in the year	(5)
Increase/(decrease) in long-term debt	15
Increase/(decrease) in short-term debt	(10)
Cash from financing activities	100

# Issuance of stock/Debt Dividends Payment/Debt decrease Increase Increase Increase Increase Increase Increase



#### Cash Flow Statement

#### Operating Activities

e.g., revenues, operating expenses

#### **Investing Activities**

e.g., sale and purchase of assets

#### Financing Activities

e.g., issuing shares, raising debt



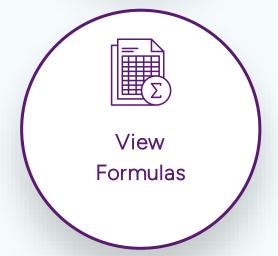


## Review and Audit



## **Auditing Techniques**

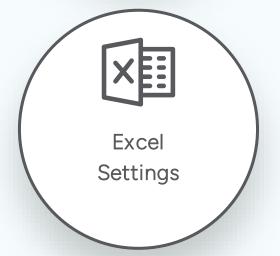














# Course Summary



## Final Thoughts



A financial model is simply a tool, and it's a tool that relies on a set of assumptions.



#### Value

The assumptions determine whether the model will add value.



#### Function

Focusing too much on details may lead to an inaccurate model that functions correctly.



#### Balance

There is always going to be a balance between simplicity and complexity.



## A Modular Approach to Building Models



Assumptions & Drivers



**Income Statement** 



**Balance Sheet** 



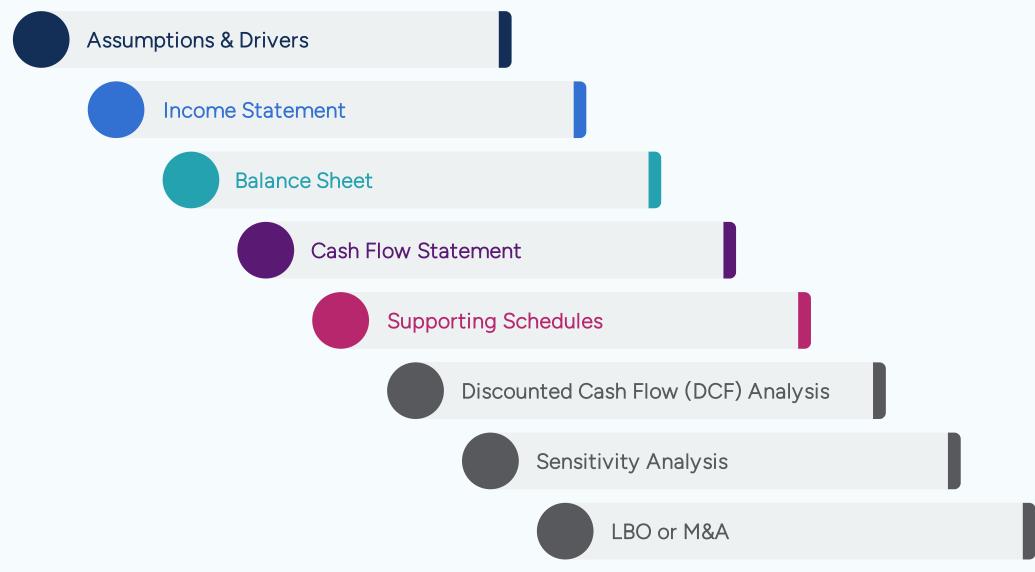
Cash Flow Statement



**Supporting Schedules** 



## A Modular Approach to Building Models





## DCF Models, Sensitivity, M&A, LBO, and More

